

PARENTS GUIDE

Thank you for choosing Centre Plein Air Fatima day camp !
We strive to make your child's summer holiday experience unforgettable !
Here is some additional information.



ADMINISTRATION OFFICES AND SITE ACCESS

Our administration offices will be closed to the public. No transaction on site, we will be reachable by phone or email only:

514-453-7600 #0
info@pleinairfatima.ca



SCHEDULE

Camp schedule is from 9:00 am to 3:30 pm

7:00 - 8:45 am	Daycare
8:45 - 9:00 am	Reception under big top
9:00 - 9:20 am	Gathering (big top)
9:30 - 10:30 am	Structured activities
10:30 - 11:30 am	Structured activities
11:30 - 12:15 pm	Lunch
12:15 - 1:00 pm	Lunchtime animation
1:00 - 2:00 pm	Structured activities
2:00 - 3:15 pm	Structured activities
3:10 - 3:30 pm	Gathering (big top)
3:30 - 3:45 pm	End of day
3:45 - 6:00 pm	Daycare



WELCOME AREA

Arrival | 8:45 to 9:00 am
If your child is not registered for daycare, you must arrive between 8:45 and 9 am. At this time, you come with your child to the gazebo.

Departure | 3:30 to 3:45 pm
Departure is at 3:30 pm. Upon your arrival, you will have to go to the reception gazebo to validate your identity using an **proof of identity** or your **password**. Make sure the names of authorized persons are up to date in the child's Amilia profile before the start of summer.

Do not forget to respect the speed of **5 km/h** in the parking lot, you are surrounded by children !



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DAYCARE SERVICES

Please note our opening hours for our daycare services: morning **7:00 to 8:45 am** and afternoon **3:45 to 6:00 pm**. The daycare service has limited availability and is offered on a weekly basis only. Please confirm that space is still available before dropping off your child in the morning or leaving them at the daycare service in the evening.



LATE FEE

Any delay in picking up your child at the end of the day will result in a **\$5.00 fee for every 15 minutes late**. These fees will be automatically charged to your Amilia account.

Any **early arrival** or your child in the morning, if he is not registered for daycare, will result in a **fee of \$5.00 per 15 minute period**. These fees will be automatically charged to your Amilia account.



DEPARTURES AND ARRIVALS OUTSIDE REGULAR HOURS

For all departures and arrivals outside the hours mentioned above, you must contact the reception of Centre Plein Air Fatima by telephone **514-453-7600 # 0** from the parking lot of the Ruche (lower area). At this time, we will ask an assistant coordinator to bring your child to the car. Please plan for a waiting period of approximately 15 minutes for your child to arrive at the car during pickup.



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BACKPACK

We ask you that you limit to the strict minimum the items in your child's backpack.

All toys, card games, electronic items from home are forbidden.

The exchange of equipment between campers is not permitted.

ITEMS TO BRING TO CAMP EVERY DAY

WELL IDENTIFIED WITH CAMPER'S NAME :

Water bottle MANDATORY, lunch box (ice pack), sunscreen (ideally a spray),

1-2 snacks (even if you take the meal service), swimsuit and towel, raincoat (if rain), hat / cap, mosquito repellent.



BOTTLE

It is important to provide a refillable water bottle as the water fountains will only be accessible for filling the bottles. If your child does not have his/her water bottle in the morning, we will give them a reusable water bottle and a \$10 fee will automatically be charged to your Amilia account without further notice.



LUNCH BOX

It is important to preserve the foods in lunch boxes. The CPAF camp is not able to provide a refrigerated area for the lunch boxes.

Monitors will make sure that backpacks and lunch boxes will be in the shades during the day.

You can also benefit from our cold lunch services. You must register at least 24h in advance, to see our menu go to our website.



SWIMMING POOL

For the day camp, there is swimming almost every day. At the start of each week, each camper's swimming level is assessed by our pool lifeguards. The result is noted in his/her file and the instructor always has access to it.

The camper will therefore do a swimming test in the water and be evaluated for 3 different swimming levels :

- 1-Life jacket (PFD) compulsory at all times
- 2-PFD in the hollow water only or
- 3-No PFD

We provide all PFDs for the day camp children, so you do not have to provide this item.



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ATTENDANCE POLICY

At daycare, attendance is monitored at the daycare welcome area. The monitors take attendance regularly during the day in different ways. Please note that Fatima takes charge of the children when they arrive on site. We are not responsible for children's safety outside our site before and after the camp day (on foot or by bike).

EXTENDED ABSENCE

If your child is absent for more than one day, we ask that you notify us by calling 514 453-7600 poste 0.



T-SHIRT

Orders will be made according to the sizes indicated in the child's Amilia profile, which you completed during registration. The T-shirt is not necessarily given to the children on Monday, but we try to do it quickly.



ADDITIONS / MODIFICATIONS

Online registration deadline: Thursday before noon, before the coming week.

For cancellations after April 20, 2026, at 4:00 p.m. and up to the Friday at 4:00 p.m. prior to the start of the service, an administrative fee of \$40 per week, per camper will apply and will be non-refundable. After this deadline and once the service has begun, no refunds will be issued. In case of sickness or accident, we will do a pro rata refund (doctor's paper mandatory).



WEEKLY NEWSLETTER

On the Friday before the week of camp, you will receive by email "L'Écho des campeurs." This newsletter gives you information concerning the activities for the upcoming week and all the important information about the day camp.